

# Audit and Standards Committee

# Agenda

22nd September 2008

The Audit and Standards Committee will meet at the **SHIRE HALL, WARWICK** on **Monday 22<sup>nd</sup> September 2008 at 10:00 a.m.**

The agenda will be: -

## 1. General

(1) **Apologies for absence**

(2) **Members' Disclosures of Personal and Prejudicial Interests**

Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the Member must withdraw from the room unless one of the exceptions applies.

(3) **Minutes of the Audit and Standards Committee meeting held on 16th June 2008 and matters arising.**

## STANDARDS ITEMS

### 2. **Standards Board for England – Bulletin~~s~~ No. No 39 and 40**

Report of the Strategic Director of Performance and Development.

This report encloses the latest issues of the Standards Board Bulletin No. 39 and 40

#### **Recommendation**

That the Committee notes the latest Standards Board Bulletins

For further information please contact John Wright, Committee Manager, Tel: 01926 412320 e-mail johnwright@warwickshire.gov.uk.

### **3. Adjudication Panel Annual Report 2007-08**

Report of the Strategic Director of Performance and Development

To consider any key messages from the Adjudication Panel Report 2007-08

#### **Recommendation**

That the Committee considers and comments on the report.

For further information please contact Jane Pollard, Overview and Scrutiny Manager, Tel 01926 412565 e-mail janepollard@warwickshire.gov.uk

### **4. Standards Board for England Annual Report 2007-08**

Report of the Strategic Director of Performance and Development

To consider any key messages from the Standards Board For England Annual Report 2007-08

#### **Recommendation**

That the Committee considers and comments on the report.

For further information please contact John Wright, Committee Manager, Tel 01926 412320 e-mail johnwright@warwickshire.gov.uk

## **AUDIT ITEMS**

### **5. Review of Anti-Fraud and Anti-Corruption Policy**

Report of the Strategic Director of Performance and Development.

To consider the results of review of existing policy and recommends changes.

#### **Recommendation**

That the Committee considers and comments on the report.

For further information please contact Garry Rollason, Corporate Legal Services Manager Tel 01926 412679 email garryrollason@warwickshire.gov.uk

## **6. Statement of Accounts 2007/2008, Annual Governance Statement 2007/2008 and Letter of Representation Report**

Report of the Strategic Director of Resources

Report to follow.

The report asks the Committee to note the minor changes arising from the final audit of the Statement of Accounts 2007/2008 and the Annual Governance Statement and also to present to Members the Letter of representation from the authority to the Audit Commission for 2007/2008.

### **Recommendation**

That Members of the Committee note the report relating to the amended accounts and Annual Governance Statement.

That Members of the Committee authorise the Chair of the Committee to sign the letter of representation

For further information please contact Andrew Lovegrove, Group Accountant  
Tel 01926 476811 Email [andrewlovegrove@warwickshire.gov.uk](mailto:andrewlovegrove@warwickshire.gov.uk)

## **7. Fire and Rescue Service Improvement Notice**

Report of the Strategic Director of Community Protection

At it's last meeting this Committee resolved that a report be submitted to the this meeting of the Committee on progress made against the targets set in the Improvement Notice for the Fire and Rescue Service. A verbal report will be made at the meeting.

### **Recommendation**

That the Committee considers and comments on the report.

For further information please contact Balbir Singh, Policy and Planning Officer, Community Protection Tel 01926 423231 Email [balbirsingh@warwickshire.gov.uk](mailto:balbirsingh@warwickshire.gov.uk)

## **8. Calculation of the Culture Rating**

Report of the Audit Commission

At it's last meeting this Committee requested that a report be submitted to the this meeting on the reasons why the basis for calculating the Culture rating had changed. The report to include details of whether the Council had been consulted about this change in the rules and whether sufficient time had been given for the council to amended it's working practices to maintain it's previous high rating.

A verbal report will be made at the meeting.

### **Recommendation**

That the Committee considers and comments on the report.

## **9. Opinion Audit Plan 2007/2008 and Audit and Inspection Plan 2008/2009 – Additional Information**

Report of the Strategic Director of Performance and Development

The report provides additional information relating to the Opinion Audit Plan 2007/2008 and Audit and Inspection Plan 2008/2009 requested by the Committee at its last meeting

### **Recommendation**

That the Committee considers and comments on the report.

For further information please contact Gereint Stoneman Corporate Planning Manager Tel 01926 412378 Email [gereintstoneman@warwickshire.gov.uk](mailto:gereintstoneman@warwickshire.gov.uk)

## **10. Any Other Business**

Which the Chair decides is urgent.

## **11. Future Meeting Dates**

To note future meeting dates to be held in Shire Hall at 10:00 a.m. as follows -  
Tuesday 18 November 2008  
Monday 23 February 2009

## **12. Report Containing Confidential or Exempt Information**

To consider passing the following resolution:

‘That members of the public be excluded from the meeting for item 6 below on the grounds that their presence would involve the disclosure of confidential or exempt information as defined in paragraphs 1,2, and 7 of the Local Government Act 1972’.

(NB. Copies of extracts describing exempt information are available in Warwickshire Libraries, the County Council Handbook and the Access to Information Register held in my office).

## **13. Exempt minutes of the meeting held on 16th June 2008.**

Jim Graham  
Chief Executive

Shire Hall,  
Warwick  
September 2008

## **Membership**

Councillors Sarah Boad, Les Caborn, Mick Jones, Tim Naylor, Bob Stevens and John Vereker CBE.

Independent Members: John Bridgeman CBE, (Chair) and Mark Magowan.

If you have any questions about this agenda please contact John Wright, Committee Manager, Member Services, Performance and Development Directorate, Tel. 01926 412320 or e-mail [johnwright@warwickshire.gov.uk](mailto:johnwright@warwickshire.gov.uk)